Grants Manager Contracting
Course Outline

Course Description: This course is recommended for all new Grants Manager Contracting users. Trainees will learn how to set up and execute negotiations in Grants Manager Contracting.

Trainees build a negotiation with the instructor, learning how to construct a negotiation in Grants Manager Contracting. The instructor will lead them in a mock negotiation using the tool, and trainees will get to experience Grants Manager Contracting from both the sponsor and site side.

Approximate Duration[1]: 2.5 hours

Module	Topic
Creating a Study in iMedidata (30 min)	Creating a Study
	Adding Sites
	Inviting Sponsor and Site Users
	Assigning Sites to Sponsor Users
Creating a New Negotiation (60 min)	Creating a Master Budgets and Site Budgets
Review a Budget as a Site User (35 min)	Editing a Negotiation
	Tracking Changes to Budget Items
	Commenting on Changes to Budget
Complete Negotiation (25 min)	Review budget changes
	Complete Negotiation

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[1] Duration listed is approximated, and does not reflect activities, simulations or assessments