

Medidata Payments Execution Training Agenda

Course Description: This one day session prepares a Super User or Project Manager to prepare the execution of payments. The learner will apply the the steps required knowledge for System Set Up, Generation, Approval and Disbursement of a payment.

Approximate Duration: 4 Hrs

Time ¹	Topic
1 hour	Welcome <ul style="list-style-type: none"> • Getting to Know You
	Payments Introduction <ul style="list-style-type: none"> • Payments Knowledge Space • Concepts • Navigation
45 min	System Set Up <ul style="list-style-type: none"> • Add a Payee • Define Approval Authority • Request for invoice configuration • Configuring RFI • Assign new RFI
45 min	Payments Set Up <ul style="list-style-type: none"> • Define Costs Triggers • Define Event Costs and Holdbacks • Importing Event Costs • Importing Site Payee Contracts
45 min	Generation <ul style="list-style-type: none"> • Creating Ad Hoc Costs • Approvals • Approving Costs • Generating Request for Invoice • Reviewing and Approving • Disbursement
30 min	Review & Assessment

¹ All times serve as estimates.