Rave Query Management

eLearning Course Outline

Course Description: During this course, an add-on to Rave EDC training, attendees will learn to use the Query Management module to efficiently search for and take action queries opened in EDC. Attendees will learn to:

- Search for queries

- Forward, answer, cancel and close queries

Approximate Duration[i]: ~25 min

Module	Topic
Introduction to Query Management (3 min)	Objectives
	Overview of Query Management
	Accessing the Query Management Module
	Understanding the Query Management Screen
	Summary
Searching for Queries (11 min)	Objectives
	Conducting an Advanced Search
	Practice – Search for Multiple Queries
	Exact Search
	Understanding Search Results
	Accessing an eCRF from Search Results
	Practice – Accessing an eCRF
	Summary
Working with Queries (8 mins)	Objectives
	Understanding the Search Results Panel
	Forwarding Queries
	Practice – Forwarding a Query
	Cancelling Queries

Module	Topic
	Practice – Cancelling a Query
	Closing Queries
	Practice – Closing a Query
	Answering Queries
	Practice – Answering a Query
	Summary
Post Assessment	Post Assessment

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[i] Duration listed is approximated, and does not reflect activities, simulations or assessments