

## Medidata Rave: Principal Investigators

### eLearning Course Outline

**Course Description:** This course is intended for Principal Investigators, and provides a thorough understanding of how to use Medidata Rave to carry out common tasks and responsibilities during the data collection and management process. For example, you will learn how to:

- Navigate in Rave EDC
- Enter and Edit Patient Data in Rave
- Apply eSignatures on eCRFs

Approximate Duration<sup>1</sup>: ~35 minutes

| Module                                            | Topic                                                                                       |
|---------------------------------------------------|---------------------------------------------------------------------------------------------|
| <b>Overview</b><br>(1 min)                        | Welcome                                                                                     |
|                                                   | Objectives                                                                                  |
| <b>Access &amp; Navigation</b><br>(13 mins)       | Accessing Rave EDC                                                                          |
|                                                   | Navigation within Rave EDC                                                                  |
|                                                   | View Site List                                                                              |
|                                                   | Navigation Bar and Patient List Page                                                        |
|                                                   | Patient Home Page                                                                           |
|                                                   | Creating a Patient                                                                          |
|                                                   | Search by Site or Patient Name                                                              |
| <b>Entering and Editing Data</b><br>(7 min)       | Types of Fields                                                                             |
|                                                   | Dynamic Fields and Forms                                                                    |
|                                                   | Editing Data                                                                                |
|                                                   | Introduction to Markings                                                                    |
|                                                   | Types of Markings                                                                           |
|                                                   | Queries in Rave EDC                                                                         |
| <b>eSignatures and Task Management</b><br>(9 min) | eSignatures Introduction                                                                    |
|                                                   | Signing a Form vs Patient                                                                   |
|                                                   | Applying a Signature                                                                        |
|                                                   | Applying a Signature on a Form                                                              |
|                                                   | <ul style="list-style-type: none"> <li>• Exercise: Applying eSignature on a Form</li> </ul> |

<sup>1</sup> Duration listed is approximated, and does not reflect activities, simulations or assessments

|                                              |                                                                                              |
|----------------------------------------------|----------------------------------------------------------------------------------------------|
|                                              | Applying Batch Signing to a Patient in Rave EDC                                              |
|                                              | Applying Batch Signing to Patients in Tasks                                                  |
|                                              | Viewing Audit History                                                                        |
|                                              | Comments                                                                                     |
|                                              | <ul style="list-style-type: none"><li>• Exercise: Applying eSignature to a Patient</li></ul> |
|                                              | Managing Tasks in Rave EDC                                                                   |
|                                              | <ul style="list-style-type: none"><li>• Exercise: Task Management</li></ul>                  |
| <b>Log Lines and Patient PDFs</b><br>(5 min) | Types of Log Lines                                                                           |
|                                              | Characteristics of Log Lines                                                                 |
|                                              | Markings on Log Lines                                                                        |
|                                              | Inactivating and Reactivating Log Lines                                                      |
|                                              | Viewing a Patient PDF                                                                        |
| <b>Summary and Next Steps</b><br>(1 min)     | Summary                                                                                      |
|                                              | Next Steps                                                                                   |
| <b>Post Assessment</b>                       |                                                                                              |