

# Rave Site Cloud: End of Study - Dashboard, Reports, and Tracking Site Completions (Sponsor Users)

## eLearning Course Outline

**Course Description:** This course teaches sponsor users how to complete various sponsor user tasks in Site Cloud: End of Study. This includes: Using the EOS Dashboard, generating EOS Reports, and downloading completed site acknowledgements.

Approximate Duration: 10 minutes

Module	Topic
<b>Welcome</b> (1 min)	Introduction and Objectives
<b>Features</b> (8 min)	<p><b>EOS Dashboard</b></p> <ul style="list-style-type: none"> <li>• How to switch between summary and detail view</li> <li>• Filtering workflow data</li> <li>• Exporting Workflows and User Access reports from the Study Overview tab.</li> </ul> <p><b>EOS Workflows Report</b></p> <ul style="list-style-type: none"> <li>• Summary of reports available to sponsor users</li> <li>• How to export the EOS Workflows report</li> <li>• What data is contained in the EOS Workflows report</li> </ul> <p><b>User Access Report</b></p> <ul style="list-style-type: none"> <li>• How to export the User Access report</li> <li>• What data is contained in the User Access Report</li> </ul> <p><b>Download Completed Site Acknowledgements</b></p> <ul style="list-style-type: none"> <li>• Filtering signed and completed acknowledgement documents from the properties search page</li> </ul>

	<ul style="list-style-type: none"><li>• Downloading completed site acknowledgement documents</li></ul>
<b>Complete Course</b> (1 min)	Summary