

Rave Site Cloud: End of Study- Tasks for Administrators eLearning Outline

Course Description: This course covers various tasks and actions that administrators can perform in site cloud end of study.

Approximate Duration¹: 20 min

Module	Topics
Welcome	<ul style="list-style-type: none"> ● Introduction & Objectives
Upload Study Content Folders to the FTP Server	<ul style="list-style-type: none"> ● Overview of the study content folder structure ● Uploading Subject CRFs to the FTP server
Content Transfer	<ul style="list-style-type: none"> ● Transfer new EOS study content to RCM ● Locating study folders in RCM
EOS Import Report	<ul style="list-style-type: none"> ● Locating and viewing the EOS Import Report ● Study transfer verification
Setup Users and Workflows	<ul style="list-style-type: none"> ● Granting users read-only, download, and acknowledgement access ● Using the proper users and workflows configuration method
Update User Roles	<ul style="list-style-type: none"> ● Granting sponsor users with power user access (or other roles) ● Using reports to verify that RCM processed the provisions accurately.
Access and Acknowledgment Maintenance	<ul style="list-style-type: none"> ● Modifying either active and completed acknowledgements ● Identifying users who were assigned the original download and acknowledgement tasks.
Study Removal	<ul style="list-style-type: none"> ● Enabling study removal ● Hard deleting studies from RCM
Conclusion	Summary

¹ Duration listed is approximated, and does not reflect activities, simulations or assessments