Medidata Rave CTMS Study Manager Workflows ILT Course Outline

Session Description: This session covers tasks typically covered by the Study Manager role. There will be a review of the CTMS Fundamentals followed by an understanding of how Study Managers manage visits and issues. Additionally, there will be a post-assessment of the CTMS skills learned throughout the course.

Approximate Duration: 4 Hrs
Note: All times serve as estimates

Time	Topic
30 minutes	Welcome
	Rave CTMS Fundamentals review ● Rave CTMS basics ● Managing Enrollment ● Managing Milestones ● Managing Document Tracking
1 hour	**Manage Site Visits** ● Understand visit planning ● Understand visit conducting ● Visit Report approval process ● Understand follow up letters
15 minutes	**Break**
1 hour	**Manage Issues** ● Creating and editing Issues ● Creating and editing Actions ● Using Issue Slider
30 minutes	**Manage Trends in Visual Analytics** ● Managing Visuals
45 minutes	**Post Assessment and Q&A**