

Essentials for View Study eTMF Role

eLearning Course Outline

Course Description: Medidata Rave eTMF is a content management system that stores, organizes, and secures documents, images, and other digital content for pharmaceutical clinical trials that can be required for compliance with government regulatory agencies.

In this course, you will learn about the View Study eTMF role, along with the tasks they perform.

Approximate Duration: 25 minutes

Module	Topic
Welcome (1 min)	Introduction and Objectives
What is a View Study eTMF (1 min)	- Responsibilities of a View Study eTMF - View Study eTMF role access rights
Access Rave eTMF (1 min)	Sign in to Rave eTMF
Rave eTMF Navigation - Summary Page (11 min)	Navigate and Use the Summary Page
Rave eTMF Navigation (2 min)	- Navigate to Notifications - Navigate to Favorites - Navigate document tabs - Navigate task tabs - Navigate workflow tabs
Complete Active Tasks (1 min)	- Select Complete task for your assigned task from the Actions menu - Review Properties - Complete the task - Provide your eSignature
Upload a Document to Rave eTMF (3 min)	- Upload a new document to Rave eTMF - Select document type - Enter document attributes
Reports (1 min)	- Generate and export reports - Save and Share reports

Settings (1 min)	• Configure email and in-app notification settings • Select date and time formats
Complete Course (1 min)	Summary